



## Manuels River Natural Heritage Society

### Interim Report - November-December 2015

# A Message from the Chair of the Board of Directors

Dear Members and Supporters;

This Annual Report is unusual in that it covers a short two-month fiscal period made necessary by the change in our fiscal year to coincide with the calendar year effective January 1, 2016. This report will be presented at our interim AGM on March 22, 2016. In future years we expect to hold our AGM in March.

We hope you will enjoy this interim annual report that celebrates our accomplishments and in particular showcases the natural wonders of Manuels River during winter and how our beautiful Interpretation Centre is the ideal place for holiday celebrations.

The Manuels River Natural Heritage Society has accomplished a great deal in the 25 years since its establishment. Without a doubt the greatest period of accomplishment has been since the wonders of Manuels River and its trails have been combined with the opening of the Manuels River Hibernia Interpretation Centre in July of 2013, to form the Manuels River *experience*.

November and December of 2015 represent the third November and December since the opening of our new Centre. As detailed in the reports from our Executive Director, Treasurer and elsewhere in this Annual Report, it is clear that we have come a long way since the first Christmas season at the Centre. We hope you are as pleased as we are with what we have been able to accomplish in three short years.

One highlight of the two-month fiscal year was the launch of our extensive planning and consultation process that included two public meetings and an online survey in order to develop a comprehensive Trails Master Plan that will take the Manuels River *experience* to the next level. We expect the board to be in a position in the Spring of 2016 to approve the new Trails Master Plan and hope to be able to begin work on that plan during the upcoming construction season.

Since the Dec 31<sup>st</sup> year end we held our latest AGM on January 24, 2016. We said goodbye and thank you to six dedicated directors – Cynthia Brown, Pat Sword, Sandra Baggs, Mike Siscoe, Jane Murphy and Natacha Fudem. In particular, I note that Cynthia was a director for over 15 years and Pat for over 10 years. At that AGM we welcomed six talented and enthusiastic volunteers as new directors: Lori Anderson, Shelley Moores, Jolene O'Connell, Chris Pyne, Phil O'Connell, and Ryan Lawlor.

The success of Manuels River is made possible by having a dedicated and engaged membership, volunteer board and committee members, staff who truly go above and beyond, loyal and generous donors and supporters including our major donor, Hibernia Management and Development Company Ltd., and key partner the Town of Conception Bay South. Not to mention the support of the general public who use our Centre and trail system daily.

Thank you one and all.

Don



**Donald G. Sword**  
Chair of the  
Board of Directors  
Manuels River  
Natural Heritage Society

A handwritten signature in dark ink, appearing to read 'Donald G. Sword', written in a cursive style.



# Executive Director's Report

This interim report provides an opportunity to highlight aspects of our operations in November and December. As the seasons change, so does the nature and volume of our educational, interpretative and event offerings at the Manuels River Hibernia Interpretation Centre.

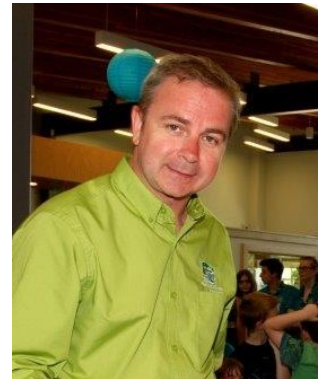
Late Spring and Fall are peak seasons for our curriculum-linked school programming and we had many school groups excitedly arrive at the Centre for a day of experiential learning both inside and outside the Centre and on our trails. During summer we engage community youth in our fun, educational summer camps. Summer is also high season for our exhibit space and trail tours as tourists and area residents spend more time in the great outdoors. Our Gift Store is a busy place during summer and leading up to Christmas as it is becoming known as a destination for local and visiting shoppers to purchase unique gifts for children and adults. Summer is peak season for wedding ceremonies and receptions and the Centre is a sought after venue for Christmas parties for local groups and businesses. In December 2015, tickets for our New Year's Eve Dinner and Dance sold out quickly and this event is sure to be a hot ticket in town in 2016.

In November, a busy fall season of school visits wrapped up. School group visits began in mid to late September after students settled back into a new academic year. Centered around both indoor and outdoor experiential learning, our curriculum-linked River Adventures provide engaging learning experiences for K-12 students. This year we were too full to offer space for all schools wishing to take part and we are now looking at ways to adapt our programming to allow for more off-season visits. We are very appreciative of the continued, generous support of Hibernia Management and Development Company Ltd. in helping us make our school programming a success.

The Young Scientist series, another very popular program, continued its expanded offering of six sessions per month in November and December with the support of United Way funding. In addition, the Education department hosted winter- and holiday-themed learning experiences and family fun days leading up to the Christmas break.

Year round, our engaged, friendly staff are eager to provide our visitors young and old with the best Manuels River *experience* possible. With the guidance and support of a passionate, dedicated Board of Directors and generous community donors, November and December 2015 wrapped up another successful calendar year of operations. We look forward to another great year in the community in 2016.

All of the above point to the improvement of The Manuels River *experience* and form a great foundation on which to move forward in offering new educational and social experiences. As we look ahead to 2016, we are excited about our continued expansion and the increasing number of both residents and tourists who love our Centre, our programs, and our trails.



**Michael Mooney**  
Executive Director

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# Manuels River Natural Heritage Society

Est. in 1989

A group of concerned citizens formed the Manuels River Natural Heritage Society (MRNHS) in 1989 with the mandate to protect, conserve, enhance and foster an appreciation of the River.

The MRHNS began its operations by cleaning up the River and developing a park and wilderness trail system. The Society has implemented a number of interpretive programs over the years devoted to education, recreation and conservation, including guided geology and wildflower tours, programs for schools and summer visitors, campfires, sing-a-longs, exhibitions and more.

In 2013, with the help of generous donors, MRNHS opened the doors of the Manuels River Hibernia Interpretation Centre and took the Manuels River *experience* to a whole new level.



Missing Board Members: Jan Spracklin and Shelley Moores

## Board of Directors 2016

Lori Anderson *	Member
Nancy Bennett **	Member, Marketing Chair
Gail Butler	Secretary
Dawn Dalley	Member, Governance Chair
Andrea Gosse	Member, Special Events Chair
Chris Lake	Vice-Chair, Finance & Operations Chair
Ryan Lawlor *	Member
Shelley Moores *	Member
Jolene O'Connell *	Member
Philip O'Connell *	Member
Chris Pyne *	Member
Doug Russell	Treasurer
Jan Spracklin **	Member, Trails Chair
Donald G. Sword	Chair
Dave Works	Member
Elizabeth Young **	Member
Jennifer Lake	Ex-officio Member

\* Elected January 24, 2016

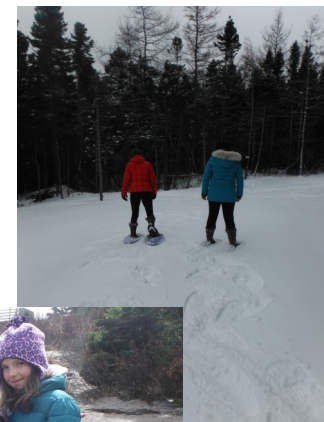
\*\* 10 or more years of service

# November and December In Review

## Education and Interpretation

Education and Interpretation at Manuels River continued to offer engaging learning and family experiences up to the end of the year. In November there were many junior high school bookings. Holiday activities were kicked off with The 12 Days of Movies event where many holiday classics were screened in our theater three times daily, and the Annual Elf and Reindeer Hunt got everyone in the holiday spirit with a themed scavenger hunt.

- Seventeen Grade 7 and 8 school visits with 495 students.
- Private Tour with the Tuckamore Center. The center is for youth with mental health and addictions issues. We gave a hike and exhibit tour for 5 youth and 4 councillors with great success and positive feedback.
- We catalogued our extensive fossil collection.





# November and December In Review

## Holiday Events

The Centre has become a sought-after location for corporate Christmas parties with all weekends leading up to Christmas booked—some a year in advance.

On New Year's Eve, the Centre was the place to be to ring in 2016.



## A Place to Buy Things Manuels River

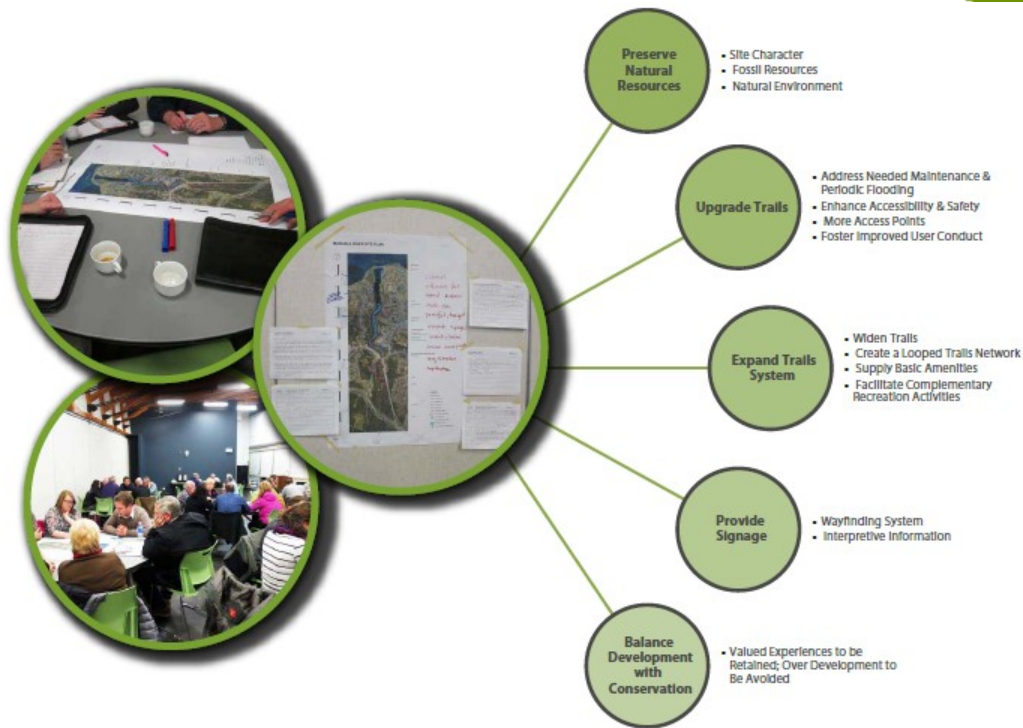
The Gift Store is becoming known as a destination to shop for unique Christmas gifts. We continue to work with local artists and artisans to stock fun and exclusive merchandise related to Manuels River such as the pottery pictured below.



## A Wide Variety of Events for Individuals, Families, Business & the Community Were Held:

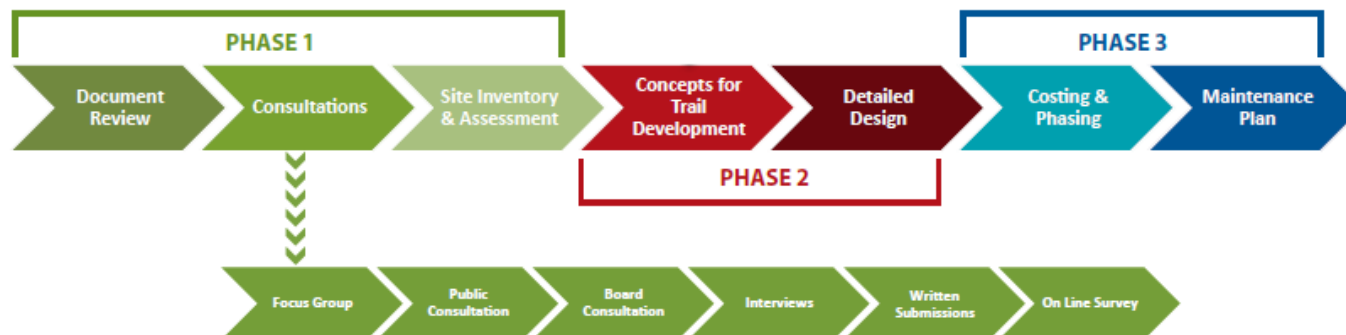
- Weekly Rotary Club of Avalon Northeast Meeting
- Weekly Sisters In Fitness Classes
- Weekly Spruce Hills Community Church Services
- Fashion Show Birthday Party
- Wedding Ceremony & Reception
- 25th Wedding Anniversary Dinner & Dance
- Post-Christening Celebration
- Family Christmas Party
- Arts & Culture Day
- Public Geology Lecture
- CBS Monument of Honour Dinner
- Dinner & A Movie
- Reading of A Christmas Carol

# Trails Master Plan



In November and December 2015, we continued to move forward with our trails strategy. Phase 1 of the development of the Trails Master Plan was completed. With Phase 2 and 3 occurring in the first quarter the new year, we will be in a position to start implementation of the plan in 2016.

The diagram to the left shows the guiding principles for trail design in the Master Plan, informed with considerable input from a variety of community stakeholders.





# Treasurer's Report

On behalf of the Board of Directors of the Manuels River Natural Heritage Society Inc., I am pleased to present you with the Audited Financial Statements for the November – December 2015 period, which accompany this Annual Report.

The audited statements for the two month period were a requirement by the Canada Revenue Agency Charities Directorate as a result of our request to change the fiscal year end to December 31. This change to our fiscal reporting period will align our operation more favourably to conduct our business plan for the future.

The two month fiscal period results show a deficit of \$16,157, which when taken with the results of our last fiscal year audit, essentially represents a breakeven fiscal result for the last 14 month period.

I look forward to continued growth in our revenues, such as admissions, gift store, education and interpretation, beverage and catering revenues and facility rentals, along with the continued support from our partners including the Town of Conception Bay South, Hibernia Management and Development Company Ltd., Nalcor, the provincial and federal governments, as well as our many capital pledges from private and corporate supporters.

Our success could not have occurred without the dedicated efforts of our staff, volunteers, Board of Directors, Committee Members and private and corporate supporters.

I look forward to continued success of the Manuels River Natural Heritage Society for this fiscal year and beyond.



**Doug Russell**  
Treasurer

A handwritten signature in dark ink, appearing to read 'Doug Russell', written over a light-colored background.

# Offerings @Manuels River

Program or Service	Summary
Afternoons @Manuels River	Afternoon social/science events for adults 19+. Held once per month, tickets to be purchased in advance. Includes coffee, tea and light refreshment.
Audio Tour	Visitors have the option of renting an audio device from the gift store that coincides with markers on the trail and will give them the geological, biological and historical information about Manuels River.
Babies @Manuels	Held two Mondays a month at 11 am. This is a movie and social time. Included with admission.
Birthday Parties	2 hour events that include one hour of programming, loot bags and use of discovery room, 5 available themes. Charged per child. Offered on Saturdays and Sundays.
Campfires	Evening public programming offered on Thursday evenings from June through August. Interactive, usually include marshmallow roast and sing along on the rocks.
Community Events	These are events held by the education department and include Family Fun Days, Geocaching Days, Seasonal events such as the Easter Hunt, and other programming that is not necessarily science or geology based.
Community Event Rentals	Community groups and organizations are able to rent spaces at MRHIC for their meetings, programs etc...
Corporate Event Rentals	Businesses are able to rent spaces at MRHIC for their meetings, workshops, conferences, socials etc...
Day Camp Visits	Programming offered specifically in the summer months to day camps that would like to visit Manuels River. Often includes games and hikes.
Dinner and a Movie	A ticketed event that occurs twice per month with a different feature each time. Includes dinner with Coffee Matters.
Exhibit Tours	Guided tours of the exhibit space with an interpreter. Available at any time.
Geocaching	Manuels River is home to a number of geocaches. Brochures are available with lists of coordinates and workshops are available to learn how to use a GPS and geocache. GPS Units are also available for rental in the Gift Store.
Gift Store	A welcoming and friendly retail space that aims to enhance the visitor's experience by providing merchandise such as local art, nature books, science kits, locally made bath and body products and so much more.
Guides and Scout Programs	Evening programming that is offered primarily during the week. Normally up to 2 hours. Often has a theme to help children achieve badges. Can includes arts/crafts, experiments, hikes, games etc...
Science/Geology Programming	This is programming led by the education department that is of a geological or scientific nature. Includes, Fossil Friday, Outrageous Science, demonstrations etc...
Lunch and a Movie	A ticketed event that occurs once per month with a different feature each time. Includes lunch with Coffee Matters.
Manuels River After Hours	Evening social/science events for adults 19+. Held once per month, tickets to be purchased in advance. Includes cash bar and light refreshment.

# Offerings @Manuels River

Program or Service	Summary
Private Program Bookings	Groups are able to book private programs such as hikes, tours, geocaching, and science programs.
Private Event Rentals	We rent space for private functions including milestone birthday parties, anniversary celebrations, bridal and baby showers.
Professional Development Workshops	These workshops are geared towards other educators or groups who work with children and are focused on incorporating science into program delivery. They are available to schools, daycares, recreation groups and any other interested groups.
River Tours	Throughout the Spring and Summer, guided hikes on the river system are offered and included with admission to the Centre. These hikes can be booked during the Winter and Fall months as well.
School Programming	Curriculum linked education programs are available to both schools and homeschool groups.
Science Camps	Camps are offered to ages 6 through 11 during the Spring/Easter break as well as during the Summer months. They are focused on science, nature and of course, fun!
Sleepover Programs	Fully programmed and themed science sleepovers that can include a movie in the theatre before lights out, a campfire and continental breakfast in the morning.
Special Events	Fundraising events that are held for MRNHS throughout the year including the Bobber Race, Giv'er on the River and the annual Gala event.
Teen Night	An evening of science geared specifically towards teens where they are presented with a challenge. This is a ticketed event and snacks are included.
Theatre Showings	The state of the art theatre shows up to three full length features per day. These are included with admission.
Tourism Packages	These are full excursions and experiences. They include dedicated expertise and an augmented experience. They may be partnered with another organization and may include a meal.
Trivia Night	A new monthly program, offering a fun night out for adults 19+ to test teams of 6 on their knowledge on science, sports, pop culture and many other subjects.
Visitor Information Centre	The Manuels River Hibernia Interpretation Centre is the official Visitor Information Centre within the Town of Conception Bay South.
Wedding Ceremony and Receptions	We offer a unique, picturesque venue for couples to tie the knot and celebrate their new life together among their family and friends.
Young Scientist Program	This program aims to introduce STEM concepts to children from ages 3 to 8. It is, however, open to all children and is held with a different theme twice per month.



# Thank-You to our Donors!



2015 saw the unveiling of the Donor Wall in our front lobby, honouring and thanking all of our capital donors in the construction of the Manuels River Hibernia Interpretation Centre.

Our donors were welcomed at an unveiling ceremony held on November 19, 2015.

## Capital Donors

### Major Donor

Hibernia Management and Development Company Ltd.

### Government Partners

Government of Canada  
Government of Newfoundland and Labrador  
Town of Conception Bay South

### Partners

Nalcor Energy  
The Morgan Family Group of Companies  
Rotary Club of Avalon Northeast  
The Schibler Family (Tim Hortons)  
Vale

### Leaders

Barbara C. FitzGerald  
City Honda  
Donald & Pat Sword  
Gerda & Klaus Tschira  
Household Movers and Shippers Limited  
Newfoundland and Labrador Credit Union  
The Patten Family Foundation  
Pennecon Limited  
Platinum Construction Company Limited  
Riccardo & Nika Levi-Setti *(In Kind)*  
Robert R. Regular Law Office  
Terra Nova Motors Ltd.  
Toyota Plaza Scion  
Villa Nova Pharmacy

### Friends

CBS Lions Club  
Cooper Lighting *(In Kind)*  
Crosbie Job Insurance  
Cynthia & Derek Brown  
David Works  
Elinor Gill Ratcliffe  
Greg & Regina O'Keefe  
J. Thomas Ryan *(In Memoriam)*  
Jeremy Hall  
Johnson Inc.  
NL Construction Association - Rick Spracklin  
Noel Andrews & Janice Chaytor-Andrews  
Parsons & Sons Transportation Ltd.  
RBC Foundation

Rideout Tool & Machine Inc.  
Ruth Slaunwhite *(In Memoriam)*  
Science and Reason in Society  
The Shoreline News *(In Kind)*  
Trident Construction Ltd. *(In Kind)*  
Vatchers Auto Parts  
Vigilant Technical Sales Ltd. *(In Kind)*  
Vivid Communications *(In Kind)*

# Our Staff

We couldn't do what we do, and be who we are without the amazing team of dedicated staff that we have at Manuels River. Thank-you to all of those who have worked with us over the past year, some in more than one department!

## Operations

Alicia Legge  
Dylan Petten  
Jillian Ennis  
John Berniquez  
Laura King  
Michael Mooney  
Stuart Crosbie

## Internships

Myfanwy Price

## Interpretation

Anna Broaders  
Eleanor Power  
Emily Gorner  
Kyle Barbour  
Laura Cadigan  
Nathaniel Noel  
Rachel Smith  
Rod Taylor  
Ryan Peach  
Sarah Manning  
Shannon Harding  
Sydney Boychuk  
Sydney Green

## Events

Chris MacEachren  
Christina Peddle  
Daniel Rees  
Emily Lockyer  
Jacqueline Butler  
Jessica Rideout  
Justin Smith  
Lindsay Mills  
Sarah Au



10 Full-Time Staff



19 Part-Time Staff

# Committees of the Board

The Board of the Manuels River Natural Heritage Society is made up of volunteers (see page 4).

In addition to those volunteers there is a team of committee members who lend their expertise to our organization.

They all deserve a big Thank-you for their time and dedication.

Allison Cornish-Collins	Dan Ficken	Jennifer Lake	Pamela Clarke
Andrea Gosse	Dave Works	Jeremy Hall *	Pat Wells
Andrea Kean	Derek Brown	John Smith	Phil O'Connell
Andy Hennebury	Don Sword	Jolene O'Connell	Rick Spracklin
Beth Hanrahan	Doug Russell	Kirsten Schibler	Ron Smith
Beth Johnstone	Elizabeth Young	Krista Perry	Ryan Lawlor
Bobbi Lee	Emily Lockyer	Liz Davis	Sandra Baggs
Catherine Penton	Fallon Piercey	Lori Anderson	Sharon Deemer
Chris Lake	Gail Butler	Michelle Hawco	Shelley Moores
Christina Samson	Gord Farrell	Minette Rose	Stephanie Norman
Curtis Au	Jan Spracklin	Nancy Bennett	Steve Keats
Cyndi Corbett-Dawe	Janna Cleary	Paige Austin	

\* Education Chair



# Independent Auditors Report

Manuels River Natural Heritage Society Inc.  
FINANCIAL STATEMENTS  
December 31, 2015

# Independent Auditors Report

## Manuels River Natural Heritage Society Inc.

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Statement of Cash Flows	5
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**WPC****WILLIAM P. COLLINS****CHARTERED PROFESSIONAL ACCOUNTANT**

14 Greenfields Place  
Paradise, NL, A1L 1Z9  
Tel: 709-781-2110  
Fax: 709-781-2047  
E-mail: w.collins@nlsympatico.ca

### INDEPENDENT AUDITOR'S REPORT

**To: The Board of Directors of the Manuels River Natural Heritage Society Inc.**

I have audited the accompanying financial statements of the Manuels River Natural Heritage Society Inc. which comprise of the statement of financial position as at December 31, 2015 and the statements of operations and net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### **Management's responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

#### **Basis for Qualified opinion**

The organization derives revenue from the general public and fund-raising activities, the completeness of which is not susceptible to complete audit verification. Accordingly, my verification of this revenue was limited to accounting for the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to income, excess of expenses over income, assets and net assets.

# Independent Auditors Report



# Independent Auditors Report

## Qualified Opinion

In my opinion, except for the effects of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of the organization as at December 31, 2015 and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



William P. Collins  
Chartered Professional Accountant

Paradise, Newfoundland  
March 15, 2016

# Independent Auditors Report

## Manuels River Natural Heritage Society Inc.

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### STATEMENT OF FINANCIAL POSITION

December 31, 2015

December 31 2015      October 31 2015

#### ASSETS

<b>Current assets</b>		
Bank accounts (note 3)	\$ 788,885	\$ 887,477
Accounts receivable	63,459	35,522
Taxes receivable	11,869	12,923
Inventory	25,741	27,217
Prepaid expenses	165	2,128
	<u>890,119</u>	<u>965,267</u>

#### Property and equipment (notes 2 & 4)

6,040,172      6,079,653

#### Total assets

\$ 6,930,291      \$ 7,044,920

#### LIABILITIES AND NET ASSETS

##### Current liabilities

Accounts payable and accrued liabilities	\$ 36,570	\$ 44,439
Deferred revenue	240,091	283,727
Current portion of long term debt	17,649	17,497
	<u>294,310</u>	<u>345,663</u>

##### Long term

Loan payable Royal Bank of Canada (note 5)	375,241	378,181
Deferred contributions related to property & equipment (note 6)	6,124,300	6,168,479
	<u>6,499,541</u>	<u>6,546,660</u>

#### Total liabilities

6,793,851      6,892,323

#### Net assets

Unrestricted net assets	136,440	152,597
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#### Total liabilities and net assets

\$ 6,930,291      \$ 7,044,920

#### Approved by:

\_\_\_\_\_  
Director

The accompanying notes are an integral part of these financial statements

# Independent Auditors Report

## Manuels River Natural Heritage Society Inc.

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### STATEMENT OF OPERATIONS AND NET ASSETS

For the period ended December 31, 2015

December 31  
2015

October 31  
2015

<b>Income (Schedule)</b>		
Grants	\$ 78,829	\$ 276,928
Donations	7,245	10,097
Memberships	350	5,058
Other income	97,303	453,017
Amortization of deferred contributions	44,179	162,643
	<u>227,906</u>	<u>907,743</u>
<b>Expenses</b>		
Advertising and promotions	1,563	8,155
Amortization	44,864	166,942
Bar supplies	12,768	53,155
Business fees, taxes and licences	822	1,256
Education supplies	3,930	25,722
Fundraising costs	11,576	21,271
Fundraising costs - Professional fees	-	9,570
Gift shop supplies	3,598	28,013
Insurance	159	876
Interest and bank charges	1,940	7,207
Interest on long term debt	1,918	16,992
Meeting expenses	228	1,911
Miscellaneous	503	319
Office and administration supplies	2,583	9,098
Professional fees	2,244	7,014
Repairs and maintenance	10,615	24,356
Salaries and employee benefits	113,750	480,331
Trails maintenance	30,268	21,606
Training	440	3,512
Travel	294	5,798
Utilities	-	229
	<u>244,063</u>	<u>893,333</u>
<b>Excess of income over expenses</b>	<b>(16,157)</b>	<b>14,410</b>
<b>Unrestricted net assets, beginning of the year</b>	<b>152,597</b>	<b>138,187</b>
<b>Unrestricted net assets, end of the year</b>	<b>\$ 136,440</b>	<b>\$ 152,597</b>

The accompanying notes are an integral part of these financial statements



# Independent Auditors Report

## Manuels River Natural Heritage Society Inc.

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### STATEMENT OF CASH FLOW

For the period ended December 31, 2015

	December 31 2015	October 31 2015
<b>Cash flows from operating activities</b>		
Excess of revenue over expenditures	(\$16,157)	\$14,410
Items not requiring an outlay of cash:		
Amortization of property and equipment	44,864	166,942
	<u>28,707</u>	<u>181,352</u>
<b>Net changes in working capital balances</b>		
Accounts receivable	(27,937)	(25,149)
Taxes receivable	1,054	127,330
Inventory	1,476	427
Prepaid expenses	1,963	(1,428)
Accounts payable and accruals	(7,869)	23,249
Deferred revenue	(43,636)	(206,366)
Current portion of long term debt	152	(5,842)
	<u>(74,797)</u>	<u>(87,779)</u>
<b>Cash provided by operations</b>	<u>(46,090)</u>	<u>93,573</u>
<b>Cash flows from financing activities</b>		
Loan payable - Royal Bank of Canada	(2,940)	(192,673)
Deferred contributions related to property and equipment	(44,179)	157,407
	<u>(47,119)</u>	<u>(35,266)</u>
<b>Cash flows from investing activities</b>		
Purchase of property and equipment	(5,383)	(139,841)
<b>Increase (decrease) in cash during the year</b>	<u>(98,592)</u>	<u>(81,534)</u>
<b>Cash, beginning of the year</b>	<u>887,477</u>	<u>969,011</u>
<b>Cash, end of the year</b>	<u>\$ 788,885</u>	<u>\$ 887,477</u>

The accompanying notes are an integral part of these financial statements

# Independent Auditors Report

## Manuels River Natural Heritage Society Inc.

### NOTES TO THE FINANCIAL STATEMENTS For the period ended December 31, 2015

Page

#### 1. Purpose of the Organization

The organization was incorporated on January 17, 1992 without share capital under the laws of Newfoundland and Labrador and received its charitable status on February 23, 2002. The organization is exempt from income taxes.

The activities of the Organization are restricted to those in furtherance of the following objects: To protect, enhance and preserve the entire Manuels River system, through wildlife habitat improvement, construction of an interpretation centre, the presentation of various educational programs and the development of a linear park.

#### 2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant for the organization.

##### a. Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

##### b. Property and equipment

Property and equipment are recorded at cost. Amortization is recorded on the declining-balance basis at rates which will reduce the original cost to the estimated residual value over the useful life of the assets. In the year of acquisition, amortization is provided for at one-half the following rates.

Buildings	4%
Bridges	4%
Parking lot	8%
Furniture and equipment	20%
Signs	20%
Computers	55%

##### c. Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires the organization's management to make estimates and assumptions that affect the amounts reported in the financial statements and related notes to the financial statements. Actual results may differ from these estimates, however, such differences would not be expected to have a material impact on these financial statements.

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## Manuels River Natural Heritage Society Inc.

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### NOTES TO THE FINANCIAL STATEMENTS For the period ended December 31, 2015

#### 2. Significant Accounting Policies ( continued)

##### d. Fair values of Financial Instruments

The organization has evaluated fair values of its financial instruments based on the current interest rate environment, related market values and current pricing of financial instruments with comparable terms. The carrying value of financial instruments is considered to approximate fair value, unless otherwise indicated.

#### 3. Bank Balances

	December 31 2015	October 31 2015
--	---------------------	--------------------

The bank balances consist of the following accounts:

Royal Bank - Primary checking account	\$ 91,519	\$ 4,793
Royal Bank - Special project savings account	695,611	880,929
Cash floats	1,755	1,755
Total	<u>\$ 788,885</u>	<u>\$ 887,477</u>

#### 4. Property and Equipment

	December 31 2015	October 31 2015
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Asset	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land	\$ 154,822		\$ 154,822	\$ 154,822
Buildings	5,966,393	396,081	5,570,312	5,607,695
Bridges	122,806	23,341	99,465	100,133
Parking lot	37,422	3,369	34,053	34,513
Computers	15,224	12,417	2,807	3,090
Furniture and equipment	230,220	85,207	145,013	144,538
Signs	46,960	13,260	33,700	34,862
	<u>\$ 6,573,847</u>	<u>\$ 533,675</u>	<u>\$ 6,040,172</u>	<u>\$ 6,079,653</u>

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## Manuels River Natural Heritage Society Inc.

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### NOTES TO THE FINANCIAL STATEMENTS For the period ended December 31, 2015

#### 5. Loan Payable - Royal Bank of Canada

December 31 2015      October 31 2015

Payable to the Royal Bank of Canada at 2.77% in blended monthly installments of \$2,353 commencing on July 26, 2015 and ending on June 26, 2033. General security agreement provides first security interest on all present and after-acquired personal property of the borrower. Guarantee and postponement of claim in the amount of \$900,000 signed by the Town of Conception Bay South.

Balance outstanding at year end.	\$ 392,890	\$ 395,678
Less: current portion	17,649	17,497
Long term	<u>\$ 375,241</u>	<u>\$ 378,181</u>

Principal payments required in each of the next five years are as follows:

2016	\$ 17,649
2017	18,070
2018	18,577
2019	19,098
2020	19,634
Total	<u>\$ 93,028</u>

#### 6. Deferred Contributions Related to Property and Equipment

December 31 2015      October 31 2015

Deferred contributions related to property and equipment represent government and other assistance received to construct the building and acquire furnishings for the new environmental and education centre located in the Town of Conception Bay South.

Opening balance	\$ 6,168,479	\$ 6,011,072
Additions during the period	-	320,050
	6,168,479	6,331,122
Less: amounts amortized to revenue	44,179	162,643
Closing balance	<u>\$ 6,124,300</u>	<u>\$ 6,168,479</u>



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## Manuels River Natural Heritage Society Inc.

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### SCHEDULE OF INCOME For the period ended December 31, 2015

	December 31 2015	October 31 2015
<b>Grants</b>		
Government of Canada	\$ 3,733	\$ 9,103
Government of Newfoundland & Labrador	11,126	19,125
Town of Conception Bay South	17,170	38,700
Hibernia Management education grant	46,800	210,000
	<u>78,829</u>	<u>276,928</u>
<b>Amortization of deferred contributions</b>	<u>44,179</u>	<u>162,643</u>
<b>Charitable donations</b>	<u>7,245</u>	<u>10,097</u>
<b>Memberships</b>	<u>350</u>	<u>5,058</u>
<b>Other income</b>		
Bobber race	-	22,538
Education and interpretation	1,114	-
Gift'er on the river	-	14,342
Gift shop sales	8,793	45,155
Facility rentals	27,290	119,716
Bar sales	32,846	116,515
Catering and other sales	7,444	22,846
Admission revenue	1,297	36,978
Summer camp	-	17,000
Wage subsidy	13,410	48,404
Interest	959	8,580
Miscellaneous	4,150	943
	<u>97,303</u>	<u>453,017</u>
<b>Total</b>	<u>\$ 227,906</u>	<u>\$ 907,743</u>



## Manuels River Hibernia Interpretation Centre

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